

Application for Summer 2024 Volunteers at the Portland Library

ADVENTURE
— BEGINS AT —
YOUR LIBRARY™



Name: _____

Address: _____

Phone: _____ Email: _____

Age: _____ Grade: _____ Is a Service Hours Log needed? _____

Why do you want to volunteer at the Portland Library?

What types of activities are you interested in helping with?

Portland Library 20 Freestone Avenue, Portland CT 06480
(860)342-6770 www.portlandlibraryct.org

Summer Volunteers 2024 at the Portland Library Fact Sheet



The **Portland Library's 2024 Summer Volunteer Program** is meant to get students involved with helping the library while learning valuable employment skills and contributing to the community.

- 1) **Volunteer positions at the Portland Library will be limited to students who are going into grades 7 or higher.**
- 2) **You will be expected to attend one mandatory training session before volunteering.**
- 3) **Volunteer duties include event preparation and assistance, program promotion, and the online registration and rewarding of prizes related to the children's and teen summer reading program.**
- 4) **All 2024 volunteers will receive a personalized letter confirming their service hours from the library after successfully completing the program upon request.**
- 5) **All volunteers will be expected to sign up for their shifts via *SignUp.com*, an online scheduling tool.**
- 6) **Please contact Jennifer Renk at jrenk@portlandct.org or 860-342-6770 for more information.**

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