Portland Library
20 Freestone Avenue
Portland, CT 06480
860-342-6770

Resident and Non-resident Use Policy

The Portland Library participates in the Connecticard and Connecticar reciprocal borrowing programs. The Portland Library honors the library cards of other Connecticut public libraries and uses the same borrowing parameters for non-residents as for residents. Interlibrary loan services are offered regardless of the residency of the user. (See Interlibrary Loan Policy for specific details.) The Portland Library accepts the return of materials belonging to other Connecticut public libraries and returns them to the owning library via the Connecticar delivery system.

Every principally domiciled resident of Portland is eligible to receive a library card from the Portland Library. (Principal residence is determined by address on a current driver's license, social security card, or income tax return.) This library card may be used in all public libraries in Connecticut that participate in the Connecticard reciprocal borrowing program. Use of a Portland Library card in another library is subject to the rules of that library.

In accordance with CONNECTICARD Library Service Regulations, residents of other Connecticut towns need to have a current a library card from their hometown library. At the discretion of the on-duty Information staff, a patrons who come to the library and do not have a card from their hometown library may be allowed to borrow materials that day under a provisional privilege.

Patrons who owns property or have businesses in Portland but makes their principal residence in another town must receive their library cards from the library in which they make their principal residence. Upon request, the Library will issue a Portland Library card *for use only in the Portland Library.*

When a program has limited capacity, first priority will be given to local residents. See Children's Programs Policy for specific details.)

Attached: CONNECTICARD Library Service Regulations

Approved by the Library Board
January 21, 1999
Revised August 15, 2002