

Photocopier Portland Library

The Library's photocopier is provided for the convenience of the public as well as for Library use.

The Library Board will set the cost of photocopies. There are no discounts.

Change is available at the check-out desk.

Staff members are available to help people to operate the copier. People will be reimbursed for mistakes due to equipment failure, but not for mistakes due to their misoperation of the machine. Decisions concerning reimbursement are made at the discretion of the Library staff with justice tempered by mercy.

Materials which are not available for loan may be copied at no charge when so deemed by the staff. Photocopying done in the library will be in compliance with state and federal copyright laws.

Approved by the Library Board
November 21, 1988

Amended December 15, 1993
Revised February 20, 1997
Revised May 4, 2000
Reaffirmed October 25, 2007