

Using ENCORE, the Portland Library's Online Catalog

ENCORE - A New Way of Searching

Portland Library's [Online Catalog](http://lccatalog.iii.com) (lccatalog.iii.com) has a new look!



This new online catalog is called ENCORE, and has many new features. Here are some tips on how to search.

ENCORE Basics

Logging In

- Click on **Login** at the top right of the page.
- Enter your **Last Name** and **Library Card #**.
- After logged in, click your **name** at the top right of the page.

You can now access your account.

Item Search

To search for an item, type your request into the **ENCORE** home page search screen. This function allows you to search for titles, authors, or any information you know about the desired item.

A screenshot of the ENCORE search interface. At the top left, there are two tabs: "Catalog" and "Articles", with "Articles" being the active tab. Below the tabs is a large search area. On the left side of this area, the word "Search" is followed by a text input field. To the right of the input field is a circular button with a right-pointing triangle (play button icon). Below the input field, the text "Advanced Search" is visible as a link.

Results List

From here, **ENCORE** provides you with a general search for your desired item. Use facets on the left sidebar to find the **COLLECTION** for your library, and narrow your search to receive more specific results.

The screenshot shows a search results page for 'harry potter'. At the top, there is a search bar with 'harry potter' entered and an 'Advanced Search' button. Below the search bar, there are tabs for 'Catalog' and 'Articles'. The results are displayed as 'Results 1 - 25 of 514 for harry potter', sorted by 'Relevance | Date | Title'. On the left, there is a 'Refine by:' sidebar with categories: Availability (At The Library: 474), Found In (Title: 419, Subject: 258, Author: 19), Format (Articles, Book: 291, DVD: 49, Book On CDMP3: 31, CD: 23, Blu-ray: 21), and Collection (Avon Public Library: 94, Berlin-Peck Memorial Library: 75, Bloomfield, Prosser Public Library: 55, Bloomfield, Wintonbury Branch: 15, Bristol, Main Library: 90). The main results area shows three book entries for 'Harry Potter and the chamber of secrets', 'Harry Potter and the sorcerer's stone', and 'Harry Potter and the prisoner of Azkaban'. Each entry includes a book cover, title, author, format, and availability information. A 'Request it' button is visible next to each entry. Two red arrows point from text boxes to the 'Refine by:' sidebar and a 'Request it' button. The first text box explains that the 'Refine by' option allows narrowing search results using facets like subject, format, location, language, and author. The second text box explains that clicking the 'Request it' button allows placing a hold or requesting an item.

Search [Advanced Search](#)

Catalog **Articles**

Results 1 - 25 of 514 for harry potter

Sorted by [Relevance](#) | [Date](#) | [Title](#)

Refine by:

- Availability**
At The Library (474)
- Found In**
Title (419)
Subject (258)
Author (19)
- Format**
Articles
Book (291)
DVD (49)
Book On CDMP3 (31)
CD (23)
Blu-ray (21)
[more >](#)
- Collection**
Avon Public Library (94)
Berlin-Peck Memorial Library (75)
Bloomfield, Prosser Public Library (55)
Bloomfield, Wintonbury Branch (15)
Bristol, Main Library (90)
[more >](#)
- Language**
English (451)
Spanish (56)
French (25)
[more >](#)

Harry Potter and the chamber of secrets / by J.K. Rowling ; illustrations by Mary GrandPré
Rowling, J. K., author.
Book | 2013
Available at Rocky Hill, Cora J. Belden Library - Children's Department (JPB ROWLING) plus 9 more [see all](#)
1 hold on first copy returned of 11 copies

Request it
Additional actions:

Harry Potter and the sorcerer's stone / by J. K. Rowling ; [interior] illustrations by Mary Grandpré, [cover illustration by Kazu Kibuishi]
Rowling, J. K.
Book | 2013
Available at Rocky Hill, Cora J. Belden Library - Children's Department (JPB ROWLING) plus 9 more [see all](#)

Request it
Additional actions:

Harry Potter and the prisoner of Azkaban / by J.K. Rowling ; illustrations by Mary GrandPré
Rowling, J. K., author.
Book | 2013
Available at Rocky Hill, Cora J. Belden Library - Children's Department (JPB ROWLING) plus 9 more [see all](#)

Request it
Additional actions:

Top results for articles

DANIEL RADCLIFFE'S NEXT TRICK IS TO MAKE HARRY POTTER DISAPPE.
Additional actions:

Refine by: This option allows you to narrow your search results using a variety of facets, including subject, format, location, language, and author.

Request it: To place a hold, or to request an item, simply click the "Request it" button.

Library Record

Clicking on an item in the search result brings you to the item's library record. Here, you can find holdings information, detail on the item, other popular items, and more.

Items: Encore provides patrons a list of all library holdings, as well as call number and availability.

Details: Find an item's description, summary, series information, and more.

Additional Actions allows you to add items to a cart, email, or add a tag (this tool gives you the ability to add your own subject terms and thoughts to library records).

Encore will suggest other popular items.

Search Results

Previous result: The unofficial Harry Potter cookbook with cauldron cakes

Next result: Harry Potter and the sorcerer's stone / by J.K. Rowling ...

Popular Choices:

People looking for this, may want to borrow these.

Harry Potter and the deathly hallows / by J.K. Rowling ...

Harry Potter and the half-blood prince / by J.K. Rowling ...

Harry Potter and the Order of the Phoenix / by J.K. Rowling ...

Items Table:

Location	Call No.	Status
West Hartford, Noah Webster Library - Teen	YA ROWLING J.K.	Available
West Hartford, Noah Webster Library - Teen	YA ROWLING J.K. c.2	Available
Non-LOI Library - Teen	YA ROWLING J.K.	Available
Wethersfield Public Library - Teen	TEEN PB ROWLING J	Available
Rocky Hill, Cora J. Belden Library - Children's Department	JPB ROWLING	Available

Details:

Description: xv, 750 pages : illustrations ; 20 cm.
 led to rdacment
 unmediated n rdamedia
 volume nc rdacarrner

Series: Harry Potter ; bk. 7
 Rowling, J. K. Year ... at Hogwarts ; 7.

Note: Sequel to: Harry Potter and the Half-Blood Prince.

Summary: Burdened with the dark, dangerous, and seemingly impossible task of locating and destroying Voldemort's remaining Horcruxes, Harry, feeling alone and uncertain about his future, struggles to find the inner strength he needs to follow the path set out before him.

Study Program: Accelerated Reader AR MG+ 6.9 34.0 116230.

Other Features

1. Check Your Patron Record in the [Online Catalog](#)

Access the [Portland Library Online Catalog](#).

- Select **Login** at the top right of the page.
 - Enter **Last Name** and **Library Card #**
 - After logged in, click on your name at the top right of the page.
- ENCORE** will display all current materials checked out.

2. Changing Your Address/Phone/Email

You can only change your email address through our website. To update this, log into your account in **ENCORE** and select **Edit Account**. If you need to update your address or telephone number, please contact the Portland Library at 860-342-6770 during normal library hours.

3. Renew Materials

Most materials may be renewed twice if there are no reserves on them. You may renew in person or through the **Online Catalog** with a library card:

- Click on **Login** at the top right of the page.
- Enter your **Last Name** and **Library Card #**.
- After logged in, click your **name** at the top right of the page.
- Select items to renew by clicking in check boxes to the left of title.
- Click on **Renew Marked**.
- Click **Yes** on the next screen to complete renewal.

- Note which items have been renewed.

4. Holds or Reserves of Circulating Items

In person:

Ask at the Information Desk; staff will be happy to reserve items for you.

By phone:

Telephone the Portland Library at 860-342-6770 during normal library hours.

Electronically:

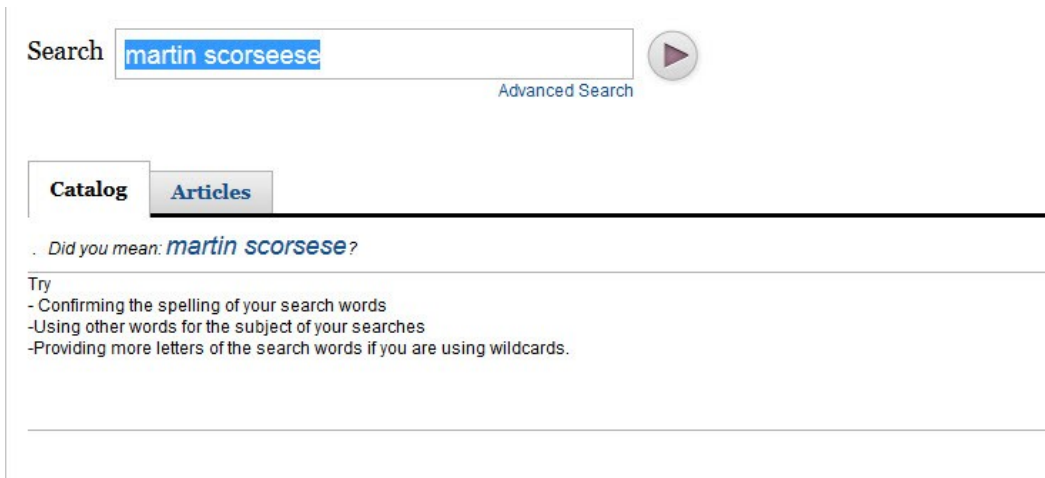
Search for the item in [ENCORE](#), the Portland Library Catalog.

- Select **Request it** button on desired item.
- Log into your account (see above).
- Select the **specific library item** you would like (if applicable).
- Select the **pickup branch**.
- If you have a specific date you need the item by, check the **Deadline** box and enter the deadline date (note: if you do not receive a hold by this date, your request will be deleted).
- Select **Submit**.

5. Did you mean?

When a search term is misspelled, **ENCORE** will make suggestions.

Example:



The screenshot shows a search interface with a search bar containing the text "martin scorseese". To the right of the search bar is a play button icon and the text "Advanced Search". Below the search bar are two tabs: "Catalog" and "Articles", with "Articles" being the active tab. Below the tabs, a message reads "Did you mean: martin scorseese?". Underneath this message, the word "Try" is followed by three bullet points: "- Confirming the spelling of your search words", "- Using other words for the subject of your searches", and "- Providing more letters of the search words if you are using wildcards."

6. My Book Cart

ENCORE allows patrons to add items to an ongoing book cart. From here, items can be requested, removed, emailed, tagged, and more.

7. Advanced Search

From the home search screen, click **Advanced Search** to create an initial search meeting specific requirements. Here, you can narrow search by format, collection, location, language, year, etc.

Advanced Search [Basic Search](#)

Use the form below to construct your query

Keyword

AND Keyword X

Add boolean:

Format: + Language: +

Collection: + Year: to

Location: +

[Reset search](#)

If you have any questions, please contact

- ◆ the Information Desk at the Portland Library at 860-342-6770 or
- ◆ email Anne Calvert at acalvert@portlandct.org