

Portland Library
20 Freestone Avenue
Portland, CT 06480
860-342-6770

Soliciting and Sales in Library Policy

Sales within the Library by Library staff will be limited to activities directly related to the Portland Library.

At the discretion of the Library Director and when in the public interest, the Library Director may allow sales by other not-for-profit and/or civic and community groups.

Limited space may be allowed in the library for collecting donations when in the public interest. The collection must be approved by the library director. An individual must be designated in charge of the collection and must agree to stipulations concerning the presentation of the collection. The Library may terminate a collection at any time if it is deemed to adversely impact library services *or appearance*.

The Library allows petitioning, distribution of literature, canvassing or similar types of appeals by the members of the public no closer than five feet either side of the beginning of the Library's entrance ramp. This activity must not interfere with building or parking lot ingress or egress by staff or patrons.

Approved by the Library Board
November 21, 1988
Reaffirmed July 7, 1994
Revised July 17, 1997
Reaffirmed May 4, 2000
Revised June 20, 2002
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